



MAHARASHTRA METRO RAIL CORPORATION LTD.

(A JOINT VENTURE OF GOVT. OF INDIA AND GOVT. OF MAHARASHTRA)



ADVT NO: MAHA-Metro/N/HR/01/2023

Date: 07/02/2023

Online Application will Start on Website- www.mahametro.org After entering the website-click on "CAREERS"	08/02/2023 from 10:00 hrs.
CLOSING DATE AND TIME FOR ONLINE APPLICATION	01/03/2023 at 18:00 hrs.

Maharashtra Metro Rail Corporation Limited (MAHA-Metro), a Joint Venture Company with equal participation from the Govt. of India and the Govt. of Maharashtra; is implementing Nagpur Metro Rail Project, Pune Metro Rail Project & deposit works of Navi Mumbai Metro Line-1 in the state of Maharashtra.

To meet with the immediate requirement for **Maharashtra Metro Rail Corporation Limited at Nagpur Metro Rail Project**, applications are invited from experienced persons of Indian Nationality from Metro Rail/ Railways/ Railway PSUs/ Govt. Organizations/ PSUs/ Metro Related Infrastructure Industries for Civil Wing of Nagpur Metro Rail Project having relevant experience, for the under-mentioned post on **Contract/ Deputation** for a period of five years.

1. DIRECTOR (PROJECT):-

Particulars	Post:- Director (Project)								
Name of the Organization	Maharashtra Metro Rail Corporation Limited (MAHA-Metro)								
No. of the Post	01 (One)								
Location	Nagpur								
Pay Scale of the Post	Rs. 1,80,000-3,40,000 (IDA Pay) and Other Allowances/ Perks, admissible as per Policy of the Company.								
Duration of Appointment	The Appointment will be on Contract / Deputation basis, for a period of 05 years or till the date of Superannuation whichever is earlier.								
Qualification	Essential: The applicant should have a Bachelor's Degree in Civil Engineering from Govt. recognized Institute/ University. Desirable: MBA or Master's Degree in Civil Engineering from Govt. recognized Institute/ University.								
Age Limit (As on Closing Date)	<table border="1"><thead><tr><th colspan="2">Age of Superannuation: 62 Years</th></tr><tr><th colspan="2">Age Limit (on the date of occurrence of vacancy i.e. 01-12-22)</th></tr><tr><th>Minimum (Years)</th><th>Maximum (Years)</th></tr></thead><tbody><tr><td>45</td><td>57</td></tr></tbody></table>	Age of Superannuation: 62 Years		Age Limit (on the date of occurrence of vacancy i.e. 01-12-22)		Minimum (Years)	Maximum (Years)	45	57
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Minimum (Years)	Maximum (Years)								
45	57								
Reporting	The incumbent to the above post shall be a member of the Board of Directors of MAHA-Metro and will report to the Managing Director of the Company.								

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Particulars	Director (Project)
	<p style="text-align: center;">JOB DESCRIPTION & RESPONSIBILITIES</p> <p>Director (Project) will be responsible for overall planning and implementation of Civil construction activities of nominated projects including design, architecture, tendering, contracting, scheduling, monitoring and overall project administration:</p> <ul style="list-style-type: none"> • Overall responsibility for delivering the project as per targeted date of completion and within sanctioned cost as per DPR. • Supervision and monitoring. • Interface management. • Quality assurance and safety. • Land acquisition. • Rehabilitation of project affected persons / business. • Utility and traffic diversions etc. required for construction stage of metro projects of MAHA-Metro. • Planning for extension of the project. • Any other activity required during construction stage of Metro projects of MAHA-Metro. <p>1. ESSENTIAL EXPERIENCE</p> <p>a) 25 Years of Group-A / Executive Service in Railways/ Railway PSUs/ Metro Rail with proven track record.</p> <p>b) Out of the above 25 years, at least 05 years of Executive experience should be in the following Pay Scale: Public Sector Executives in the Pay Scale of Rs. 1,20,000-2,80,000 (Revised) or Officer's working in Pay Matrix Level-14 of the 07th CPC or Senior Administrative Grade (SAG) (With Grade Pay of Rs. 10000/- in Pay Band-4 of CDA Grade of Rs. 37,400-67,000 (Pre-Revised).</p> <p>c) Planning and Construction of Multidisciplinary Large Scale Railway Projects/ Metro Rail Projects.</p> <p>d) Bid-Process-Management based on international funding agency guidelines.</p> <p>e) Coordinating and interfacing experience in Railways/ Metro Rail Related discipline, such as Track Laying, Signaling, Electrification and Rolling Stock etc.</p> <p>f) Presenting Railway/ Metro Rail Project to Commissioner of Railway Safety/ Commissioner of Metro Rail Safety and Process through RDSO.</p> <p>g) Preparation of DPR for Railways/ Metro Rail Projects.</p> <p>2. DESIRABLE EXPERIENCE</p> <p>a) All Phases of Metro / Rail Based, Urban / Sub-Urban Transportation Projects and Works.</p> <p>b) Project Management as a Team Leader in important Engineering Structures such as Bridges, Viaducts etc.</p>

NOTE:

- 1) Candidates intending to come on deputation should obtain prior approval for deputation as per the HR Policy of their parent organization.
- 2) Candidates selected will be eligible for DA, Perks and other allowance as applicable in MAHA-Metro.
- 3) Age Limits and Experience will be reckoned as on the date of occurrence of vacancy i.e. 01-12-2022.

SELECTION PROCESS: The selection process will comprise of Personal Interview followed by Document Verification and Medical Examination as per the post's category. The selection process would judge different facets of knowledge, skills, experience, expertise, aptitude, and physical fitness. The candidates will be shortlisted for an interview, based on their eligibility/ qualifications/ experience in the relevant field. Age Relaxation (If any) for SC/ ST/ OBC (NCL) will be as per the Govt. guidelines.

MEDICAL EXAMINATION: The selected candidates will have to undergo medical fitness examination in MAHA-Metro's nominated hospital as per the prescribed medical category. The details of medical standards can be seen on MAHA-Metro's website www.mahametro.org under the link CAREERS.

HOW TO APPLY:

- a. Candidates are required to apply online through MAHA-Metro's website www.mahametro.org only. **No other means/ mode of application will be accepted.**
- b. Candidates are required to have a valid personal Email ID and mobile number. They should be kept active during the entire period of this recruitment process. In case a candidate does not have a valid personal email ID, he/she should create his/her new Email ID before applying online. **Under no circumstances, he/she should share/mention the Email ID and its login password to any other person. Also, the candidate should have a functional mobile number to complete the application process.**
- c. To access the online application, candidates are required to visit MAHA-Metro's website www.mahametro.org and click on the link "CAREERS" Thereafter, he/ she may open the desired recruitment notification for which online application is to be filled.
- d. Candidates are required to read the entire vacancy notification and its instructions carefully to make themselves familiar with the eligibility, age criteria, other conditions, norms, etc. for the desired post and all the related information, instructions of this recruitment process.
- e. Candidates shall apply online by going to sub link titled as "Apply Online" and follow the instructions given therein carefully for Online registration and application.
- f. **The Online applications shall remain active from 10:00 hrs. of 08/02/2023 to 18:00 hrs. of 01/03/2023 only.** In order to avoid last minute rush and inconvenience, the candidates are advised to apply sufficiently before the closing time and the date of the online application process. MAHA-Metro will not be responsible for any network problems/interruptions in the submission of online applications due to any reasons whatsoever or any other problem which arises at the candidate's end, during the entire period of online application on the website of MAHA- Metro.
- g. Candidates registering by entering requisite details on the online registration form shall get a Login ID and Password on their Email ID and a One Time Password (OTP) on their Mobile number provided by the applicant in the online registration form.
- h. Thereafter Candidate will be required to log in again with the received Login ID & Password, enter the OTP received on mobile and change the password. After that the candidate can proceed with the Login ID and new password for filling of the online application form.
- i. Candidate shall select the post applied and fill in the requisite details in the online application form.
- j. The candidates will have to upload the soft copies of the required documents in the online application form.

- k. The candidates will have to make online payment for the application fee wherever applicable, as part of the online application process. The fee for online application is Rs. 400.00 (Application Fees Rs. 300 + Processing fees Rs. 100). **However, Rs 100/- only is payable in respect of SC / ST and Women candidates as processing fees.**
- l. All the fields in the online application form should be filled up carefully. After filling in all the required information by the candidate, a preview of the filled application can be generated before submitting the application and candidate can edit the information at that stage. After submission of the application, no modification will be permitted.
- m. **If at any stage of recruitment or thereafter, it is found that any information furnished by the candidate in his/her application is false/incorrect or the candidate has suppressed any relevant information or the candidate does not satisfy the eligibility criteria for the post(s), his/her candidature will be rejected.**
- n. A dedicated Email Helpdesk is being setup. The candidates facing any difficulty during the online application process can contact on email **support.recruitment@mahametro.org** by providing following information:
- i. MAHA- Metro's Advertisement No.:
 - ii. Name of Candidate:
 - iii. Mobile Number:
 - iv. Email ID:
 - v. Registration ID:
 - vi. Post applied for:
 - vii. Problem faced in brief along with relevant screenshots to be sent as email attachment:
- o. Candidates once selected are liable to be posted at any place where MAHA- Metro project is in operation or is likely to be started.
- p. **Candidates need NOT send printouts of application or certificates to MAHA-Metro, Nagpur by post.**
- q. However, the candidates who are currently working in Government organizations/ PSUs etc. shall give intimation to their organization as per rules and shall be required to produce NOC from their organization by a stipulated date decided by MAHA-Metro before the interview. The candidates applying for deputation should submit online application and should also route their application through proper channel such that it reaches MAHA-Metro within 15 days after the last date of online application. The proper channel application should reach at the following address:
General Manager (HR)
Maharashtra Metro Rail Corporation Ltd.
Metro Bhawan,
Near Dikshabhoomi,
NAGPUR – 440 010.
- r. **This is a serious recruitment process. Any objectionable or obscene attachments uploaded during the application process will invite criminal action apart from the cancellation of candidature.**

**General Manager (HR)
MAHA-Metro**